



### ANNEX III

## DOCUMENTS TO UPLOAD TO THE ENROLMENT APPLICATION FOR DOCTORAL PROGRAMMES

**NOTE: Official documents issued in a language other than Spanish must be accompanied by a sworn translation.**

Since there are several ways one may be granted access to a Doctoral Degree programme, certain documents will be required in all cases, while others will be specific to your case.

#### 1. Documents required in all cases:

1. National Identity Card/Passport
2. CV in Spanish
3. If applicable, document validating the degree of disability
4. Honesty declaration in which the applicant attests to the authenticity of the attached documents
5. Certificate of English language skills, if required by any of the programs applied for

#### 2. Documents required depending on the access path:

- Applicants who completed at the ULPGC the studies which grant them access to a Doctorate programme will only need to submit the documents specified above.
- Applicants in possession of an official Spanish undergraduate degree or an undergraduate degree from another country within the European Higher Education Area which grants access to a master's degree programme and have completed over 300 ECTS credits during the entire duration of their official university studies, of which at least 60 ECTS credits are pertinent to an official master's programme:
  1. Copy of the official undergraduate degree which granted access to the official master's programme
  2. Academic transcripts of said undergraduate studies, indicating subjects, ECTS credits and grades
  3. Academic transcripts of the master's related studies with at least 60 ECTS credits completed, indicating subjects, ECTS credits and grades
- Applicants in possession of an official Spanish undergraduate degree, or equivalent, with at least 300 ECTS credits, according to European Community Law:
  1. Copy of the official undergraduate degree
  2. Academic transcripts of said undergraduate studies, indicating subjects, ECTS credits and grades
- Applicants who, after obtaining a place through the corresponding access exam for specialised medical training, have successfully completed at least two years of study on a programme leading to an official degree in one of the Health Sciences specialisation areas:
  1. Copy of the official undergraduate degree
  2. Academic transcripts of said undergraduate studies, indicating subjects, ECTS credits and grades



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3. Academic certificate which validates that you have successfully completed at least two years of study on a Health Sciences specialisation programme, issued by the institution where said studies are undertaken
  4. If applicable, copy of the Health Sciences Specialist Title (*Título de Especialista*)
- Applicants in possession of an official degree from a higher education institution outside the European Higher Education Area, which demonstrates a level of education equivalent to that of a master's degree:
1. Copy of the official undergraduate degree
  2. Academic transcripts of said undergraduate studies, indicating subjects, credits and grades. It must also include a breakdown of the grading system, indicating the minimum grade required to pass a subject and the points of the scale upon which the grading scale is based
  3. Certificate from the university that issued the degree validating that said degree grants access to a doctoral programme in the country of origin
  4. If deemed necessary, the Commission may request an equivalency report of the average grades of the applicant's academic transcripts, issued by the ANECA (National Agency for Quality Assessment and Accreditation of Spain)
- Applicants in possession of an official Spanish doctoral degree:
1. Copy of the doctoral degree
  2. Academic report of the doctoral studies
  3. Copy of the undergraduate or graduate studies which granted access to the doctoral programme
- Applicants in possession of a university degree pertaining to a previous higher education system that has been awarded correspondence with level 3 within the Spanish Framework for Higher Education Qualification (MECES), in accordance with the procedure laid down in the Royal Decree 967/2014 of 21 November 2014:
1. Copy of the degree which grants access to the doctoral programme
  2. Academic transcripts of said undergraduate studies, indicating subjects, credits and grades

**3. Additional documents which may be requested by the Academic Commissions:**

Academic Commissions responsible for the admission in a Doctoral Programme may request applicants to present additional data or documents for their inclusion in the application.

**4. Additional requirements for documents issued by foreign institutions:**

To certify the validity of studies outside of the European Higher Education Area, certificates and degrees from countries outside of the EHEA must be legalised.

Documents issued in a language other than Spanish by the competent authorities from the country of origin must be accompanied by a **sworn translation**.